

New Jersey Immunization Information System (NJIIS)

Interface Specifications for Schools

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School CSV Input File Format

Below are the fields to be included in the input .csv file that is uploaded to NJIIS.

	Field Name	Value Required/ Optional?	Notes
1	Patient Internal Id	R	Sending organization's identifier for patient (e.g. statewide student id)
2	Patient First Name	R	
3	Patient Last Name	R	
4	Patient Date of Birth	R	Formatted as mm/dd/yyyy
5	Patient Gender	R	Allowed values are M, F, and U

School CSV Output File Format

CSV Output file is also the same for first 5 fields.

The last field includes "School Name" that was attached to the "Patient Information" record in NJIIS system.

	Field Name	Value Required/ Optional?	Notes
1	Patient Internal Id	R	Sending organization's identifier for patient (e.g. statewide student id)
2	Patient First Name	R	
3	Patient Last Name	R	
4	Patient Date of Birth	R	Formatted as mm/dd/yyyy
5	Patient Gender	R	Allowed values are M, F, and U
6	Patient School Name	R	

NJIIS Screens for School Interface File Upload

Only a "**SCHOOL NURSE**" with a "**SCHOOL**" provider in the access list can perform School Interface File Upload.

Log in to NJIIS <https://njiis.nj.gov> using NJIIS User Name/Password.

If you are existing **NJIIS** user, first select the appropriate school provider from the drop down on "Search for Patient" page and then click on "**Upload Data**" link under "**Interface upload**" title on the left navigation bar. The system will display "**Interface File Upload**" page.

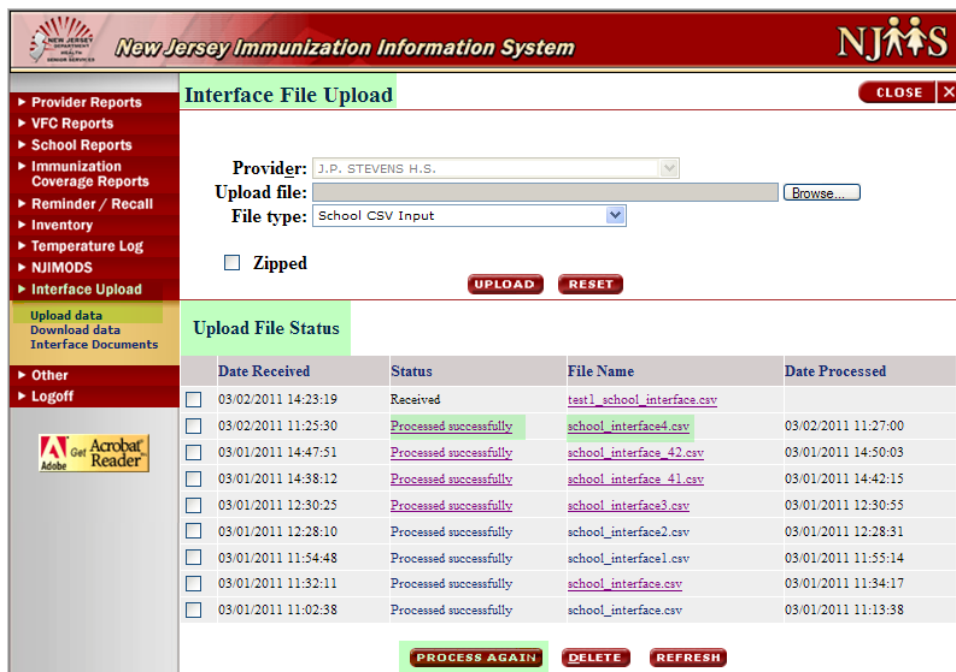


Figure 1: Interface File Upload and Upload File Status screen

Top portion of the page will allow you to upload your file.

- Use “**Browse**” button to select the file from your local directory.
- Select “**School CSV Input**” from “**File Type**” dropdown.
- Click “**Upload**” button to load the file into NJIS.
- **Zip file should not be encrypted and should be in the root-directory only, not in any sub-directory folders.**

Uploaded files are placed in queue in order they received and processed automatically. The file process outcome status could be either “Processed Successfully” or “Error Processing”.

For history purposes, files with “Processed Successfully” status cannot be deleted from the list.

Bottom portion of the page will display a list of all previously processed files. Provider can view their last 200 files on upload pages.

- To view file process statistics, click on “**Processed successfully**” hyperlink in “**Status**” column.
- To view processing errors, click on “**Error processing**” hyperlink in “**Status**” column.
- You can select any file to “**Process Again**”, if needed, but the initial statistics will be changed.
- To view the initial input file, click on file’s hyperlink in “**File Name**” column.

The “**File Name**” on “**Upload File Status**” screen is a hyperlink, thru which you will get the following screen. The same screen you will also get when you click on “**Input File**” button from “**School Interface File Statistics**” screen and it will display which input file was submitted to NJIS through the upload.

123456	TEST	TEST	12/22/2000	M
234567	TEST	TEST	1/10/1992	F
345678	TEST	TEST	7/8/2000	F
456789	TEST	TEST	2/10/2007	F
567891	TEST	TEST	12/5/1995	F
678912	TEST	TEST	11/5/2004	F
789123	TEST	TEST	6/29/1988	M
891234	TEST	TEST	6/20/1996	F
912345	TEST	TEST	1/28/1994	M
123789	TEST	TEST	1/27/2000	M

To view processed file's **statistics** click on **"Processed successfully"** status hyperlink on **"Upload File Status"** screen. You can select any file to "Process Again", if needed, but the initial statistics will be changed.

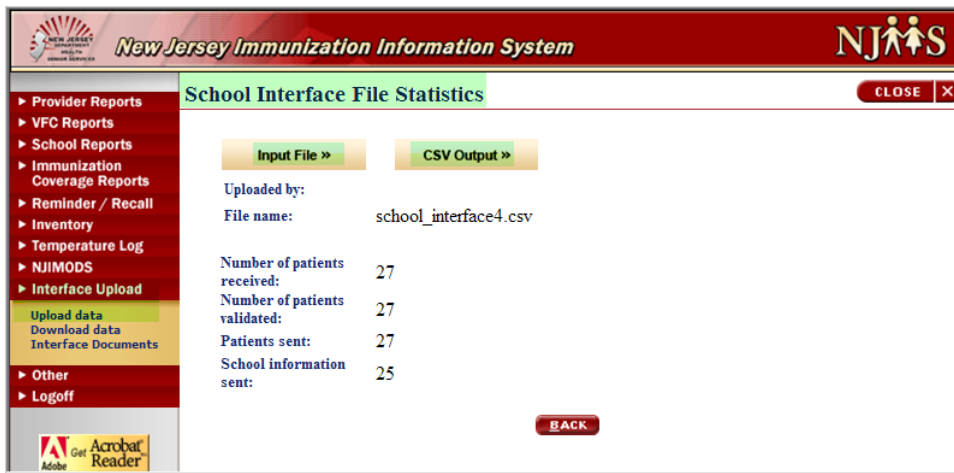
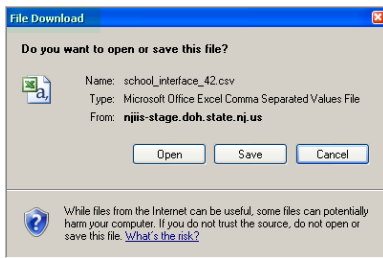


Figure 2: School Interface File Statistics screen

To view the initial input file from **"School Interface File Statistics"** screen, click on **"Input File"** button. The following **"File Download"** window will display.



123456	TEST	TEST	12/22/2000	M
234567	TEST	TEST	1/10/1992	F
345678	TEST	TEST	7/8/2000	F
456789	TEST	TEST	2/10/2007	F
567891	TEST	TEST	12/5/1995	F
678912	TEST	TEST	11/5/2004	F
789123	TEST	TEST	6/29/1988	M
891234	TEST	TEST	6/20/1996	F
912345	TEST	TEST	1/28/1994	M
123789	TEST	TEST	1/27/2000	M

Figure 3: School Interface File Statistics "Input File" screen

To view the CSV Output file from **"School Interface File Statistics"** screen, click on **"CSV Output"** button.

123456	TEST	TEST	12/22/2000	M	J.P. Stevens H.S.
234567	TEST	TEST	1/10/1992	F	J.P. Stevens H.S.
345678	TEST	TEST	7/8/2000	F	J.P. Stevens H.S.
456789	TEST	TEST	2/10/2007	F	J.P. Stevens H.S.
567891	TEST	TEST	12/5/1995	F	J.P. Stevens H.S.
678912	TEST	TEST	11/5/2004	F	J.P. Stevens H.S.
789123	TEST	TEST	6/29/1988	M	J.P. Stevens H.S.
891234	TEST	TEST	6/20/1996	F	J.P. Stevens H.S.
912345	TEST	TEST	1/28/1994	M	
123789	TEST	TEST	1/27/2000	M	

Figure 4: School Interface File Statistics "CSV Output File" screen

On **"Upload File Status"** page, **"Error processing"** status is a hyperlink which will give you the error screen.



Figure 5: Error Processing screen

When the school interface input file is processed successfully, it updates “School” name to the “Patient Information” record in NJIIS system.

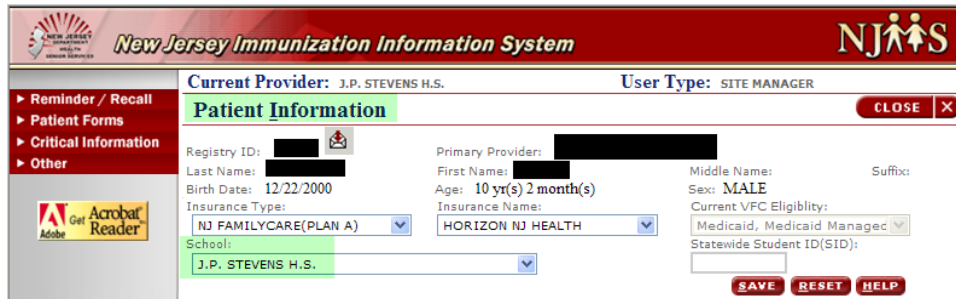


Figure 6: “School” name updated to the “Patient Information” record in NJIIS system screen